

NOCC MANAGEMENT COMMITTEE**BY-LAWS Policy Document****Last Updated 14/02/2018**

Date	Subject	Decision
10/11/15 Revised 14-2-18	Club Uniforms	All items of clothing to carry a minimum 15% mark-up. The existing colours to be retained in the interests of containing costs for members. Further orders for stock are only to be placed when those items have been forward ordered and paid for by club members. All club members competing in AOCRA sanctioned events, are required to wear club uniform & cap, in all races and to all presentations.
10/11/15	Membership Fee refund for transferring members	The committee reserves the right to review this on a case by case basis. No funds will be refunded in the case of members who simply wish to stop paddling for the season.
10/11/15	Canoe allocation	<ol style="list-style-type: none"><u>Grand Prix Events</u> In Grand Prix events where all paddlers must be financial members of Noosa Outrigger Canoe Club Inc. canoe allocation will be decided by a random draw (numbers out of a hat or similar) involving a representative from each team who then have the right to choose a canoe in order of the draw Canoe allocation to be decided a minimum of one week prior to the event.<u>Sanctioned Events</u> In Sanctioned events where all paddlers may not be financial members of Noosa Outrigger Canoe Club Inc. priority for canoe allocation will be given in proportion to the number of financial members of Noosa Outrigger Canoe Club Inc. in the team. In the event that there are equal numbers of NOCC members in two or more teams then canoe choice will be decided by random draw as per Grand Prix events Canoe allocation to be decided a minimum of two weeks prior to the event.
10/11/15	Loan of canoes to other clubs	This will be done at the Management/Coaches discretion, with consideration given to not lending out our best racing canoes.

10/11/15 Revised 14/2/18	Use of Club OC2, OC1, V1 and V3 craft	<p>The use of these craft shall be limited primarily for the use on the Noosa River extending only to the beginning of the car park above the rock wall that leads to groin.</p> <p>The only time they are to be taken beyond that point is with the express permission of a club coach</p> <p>Only with the express permission of the committee shall these craft be taken and used at an away event.</p> <p>Members are to be aware that these craft are available in daylight hours as a craft for training purposes and not to be used to take non-members joy-riding</p> <p>Damage caused by careless or inappropriate use of these craft will be charged to the user.</p> <p>All users of these craft to inspect them for damage prior to and after use</p> <p>All damage found must be reported to the Club's assets manager to instigate repair procedures</p> <p>Damage sustained by these craft due to water conditions or otherwise caused by non-avoidable circumstances will be paid for by the club.</p> <p>Only members certified, via a short orientation by a coach or recognized experienced paddler, on care and operation, qualify to use club OC1 and OC2 & V1.</p>
11/12/09	Who can use NOCC canoes	<p>To ensure that all NOCC paddling activities are covered by insurance, only the following category of paddlers are allowed to paddle in NOCC'S canoes:</p> <ol style="list-style-type: none"> 1. Fully paid up members of our club; 2. Visiting international outrigger canoe paddlers; 3. Visiting outrigger canoe paddlers from other Australian Outrigger Canoe Clubs who have AOCRA insurance cover; 4. Paddlers who reside in the Noosa area for at least part of the year and have been accepted as members (half or full year) 5. Local paddlers who are trying the sport with the intention of joining NOCC (maximum number of sessions under this category is three)
10/09/05	Prize Money	<p>If a team predominately Noosa OCC Club members using a club canoe win a cash prize, then that money shall be distributed as follows but only to the extent of funds available.</p> <ol style="list-style-type: none"> 1. Noosa OCC to recover its direct costs, normally being the cost of transporting the canoe to and from the venue. 2. Team members are then refunded their direct costs, typically nomination fees and support boat costs. 3. Noosa OCC retains the balance

3/02/10	Membership	The Committee will take into consideration the residential and business proximity to Noosa of applicants when assessing suitability for new membership as part of the community focus of the Club.
10/11/15	Proxy votes	As long as the paperwork is in order, then multiple proxies can be tendered
08/04/02 Revised 14/2/18	Sale of Club Assets	Club assets proposed for sale should be decided by a majority vote of the Executive Committee members. Items likely to raise in excess of \$1000 are to be advertised externally using appropriate media. Items under \$1000 in value should be advertised in the club newsletter.
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8/01/18 New	Members responsibility	All members must acquire their own personal life jacket (PFD) and have it with them at all training and racing sessions. Members may choose to wear it or must don if instructed to do so by a person in authority. E.g. Management, Coach, Steerer etc.
8/01/18 New	OC1 & OC2 conditions of use	A PFD MUST be carried on board each canoe one for each paddler – EVERY time the canoe is put in the water. A Leg Rope is a mandatory safety feature and must be attached to all OC1 & OC2 canoes. Members must be certified by Coach or designated experienced paddler, on care and operation of these craft, to qualify for their use.
8/01/18 New	2 – Way Radios.	All steerers must have with them a 2-Way Radio whenever they enter the river in a club canoe, as a training aid and to call for assistance in the event of an accident or medical situation. If a canoe is to attempt a Bar crossing the steerer (If more than one canoe, they must come together and nominate one steerer) must notify the Noosa Coast Guard as to the number of canoes and paddlers attempting the crossing. Once through the bar, a further contact must be made to the Coast Guard to confirm crossing or other and approx. time of return. On returning the reverse of these procedures apply.
8/01/18 New	Risk Management Doc.	All members MUST be familiar with and strictly adhere to all requirements as stated in our “Risk Management”, “Safety Procedures” and “Code of Behaviour” Docs.

8/01/18 New	The Steerer	The steerer will be responsible for the safety of their crew, whilst on the water! As such, the steerer is accountable to ensure the canoe is fully equipped as per the steerer's checklist attached adjacent to seat 6. E.g. Bailers; Rigging; Indemnity forms; PFD's; lights; Risk assessment; 2 – Way Radios; Coast Guard notification.
13/2/18 New	Canoe storage	Any member who currently has a storage spot in the club's OC1/OC2 secure lock up and chooses to sell their canoe their storage spot is not transferrable.
